

Coach

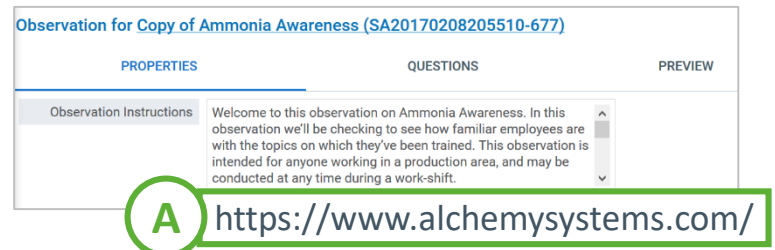
Using Hyperlinks with Observations

Hyperlinks can be used in conjunction with an Observation on Wi-Fi-enabled tablets. Read the instructions below for specifics on adding hyperlinks to an Observation, selecting them within the Observation, and toggling back to Coach.

Using Hyperlinks with Coach

A. In Manager, add a full URL (e.g. <https://www.alchemysystems.com/>) to one or more of the following fields:

- Observation Instructions
- Questions
- Question Notes
- Corrective Actions
- Positive Reinforcement Message
- Completion Message



- B. Sync Coach with Manager
- C. Launch the Observation; select the hyperlink
- D. Return to Coach and continue the Observation

Hyperlink Best Practices

- The device must have a native application for whichever document you are linking to. For example, if you link to a PDF document, the tablet must have Acrobat; if you link to a Word document, the tablet must have Microsoft Office
- If the device is not connected to Wi-Fi at the time you wish to launch the link, the link will not open