

This is a guide for downloading Company Specific Courses within Player. If you are using the Manual Delivery option to deliver your course's file to the Client Media Folder, you can ignore steps C through E, and close once the Download is complete.

Download Course

- A. Launch Player
- B. From the main tab select the **Download** icon, then select **Download**
- C. Once the Sync Status is complete, select **Next**
- D. Click the blue arrows next to the course(s) that you need in the Download Courses window, or select **Download All**
- E. A full status bar with a green check next to the selected course indicates the course has been successfully downloaded. Then close out of this screen. The newly downloaded course(s) will now be available in the **Activities** tab.

