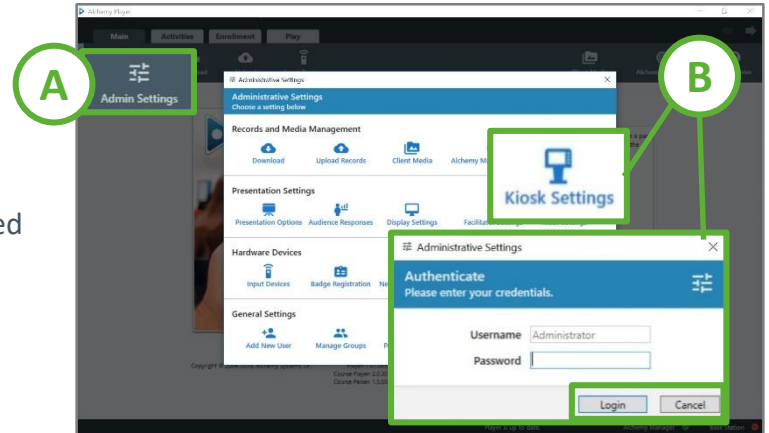


Quick overview of functions and features for Kiosk Mode, which is a full screen, automatic, single-user style of Player. *Features available in Player 7.0+; refer to "Using Kiosk Mode" for instructions on operating Kiosk Mode.*

## Set up and activate Kiosk Mode

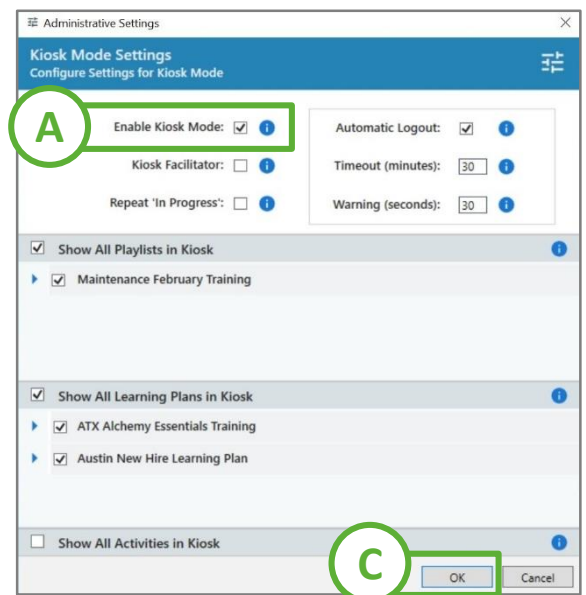
### Step 1: Access Kiosk Settings

- A. From the Admin Ribbon select **Admin Settings**
- B. Select **Kiosk Settings**; enter password if prompted (default password: alchemy)



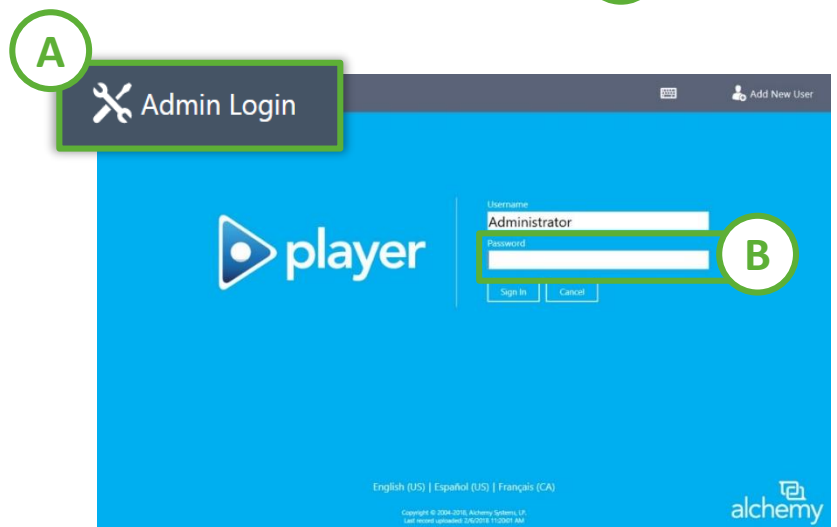
### Step 2: Kiosk Mode Setup

- A. Check the box next to **Enable Kiosk Mode**
- B. Choose Settings for Kiosk Facilitator, Automatic Logout and Activities options (see next page for details)
- C. Select **OK** to save settings.
- D. Select **Yes** to verify that you want Player to restart in Kiosk Mode
- E. Player will close and relaunch in Kiosk Mode



### Step 3: Turn Off Kiosk Mode

- A. From Kiosk mode, select the **Admin Login** button
- B. Sign in with your Administrator password (default password: alchemy)
- C. Select **Yes** to verify that you wish to turn off Kiosk Mode and restart in normal mode
- D. Kiosk will close and relaunch in normal mode



Manage Kiosk Mode options in Administrative Settings. These are the current available settings for Kiosk Mode in Player 7.0 and above.

## A. Enable Kiosk Mode

- Select this option to train a single User
- Kiosk Mode replaces Mouse Mode in most instances, and can be run with or without a Facilitator.
- Select to enable Kiosk Mode

## B. Kiosk Facilitator

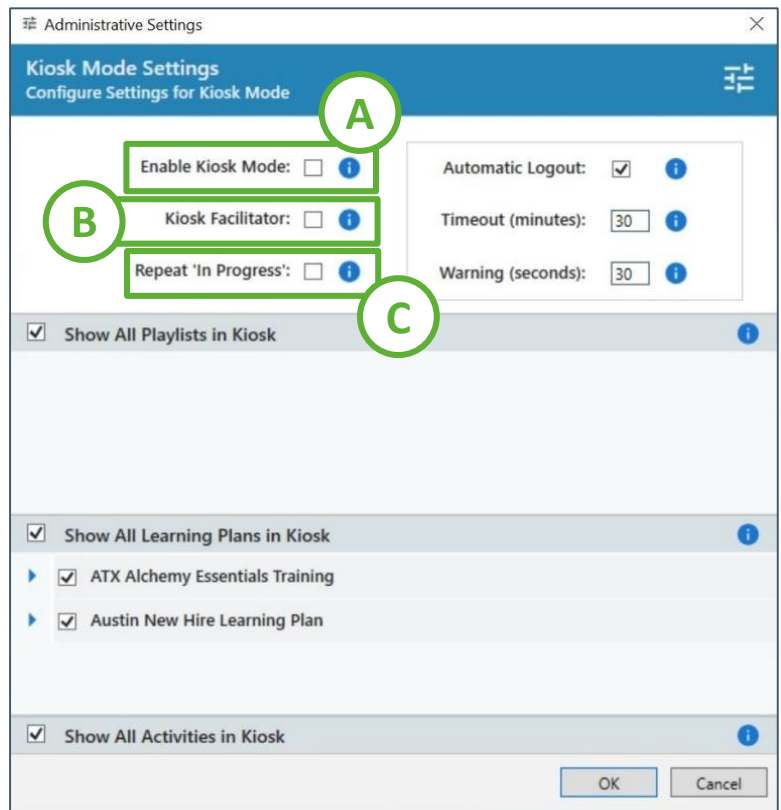
Select this option to identify the facilitator responsible for setting up the session

- Administrator must identify Facilitator immediately upon selecting this option
- This option sets the Facilitator for all Kiosk training until the Facilitator is changed
- Data collected for Reporting

## C. Repeat 'In Progress'

Select this to allow User to repeat courses that have been previously completed as "In Progress."

- **If checked:** Kiosk will display "In Progress" course with a Play button to repeat course. *Example: The user gets several questions wrong and does not pass the course. With In Progress selected, the user will have the opportunity to take the course again immediately.*
- **If unchecked:** "In Progress" course will display "In Progress" status but will **not** have a Play button



Manage Kiosk Mode options in Administrative Settings. These are the current available settings for Kiosk Mode in Player 7.0 and above.

## D. Automatic Logout

Select to automatically exit a session after a period of inactivity. A Warning notification will appear prior to shutting down. Set Timeout in accordance with longest Company-Specific video.

- Defaults:
  - Timeout: 30 **minutes**
  - Warning: 30 **seconds**
- Minimum - Maximum:
  - Timeout: 1 - 999 **minute(s)**
  - Warning: 30 - 999 **seconds**

To keep the program active (and prevent a timeout) the user must interact with the screen by answering questions and advancing to the next activities.

## E. Playlists and Learning Plans

Select Playlists that will be visible in Kiosk Mode.

- Select a **single** Playlist
  - User will not need to select an activity; Playlist will be available already
- Select **multiple** Playlists
  - User must choose which Playlist will play

## F. Show All Activities in Kiosk

Select to make all training activities (Courses, Tests, Evaluations) are available in Kiosk Mode.

- Select All Courses
  - User must choose which activities will play

