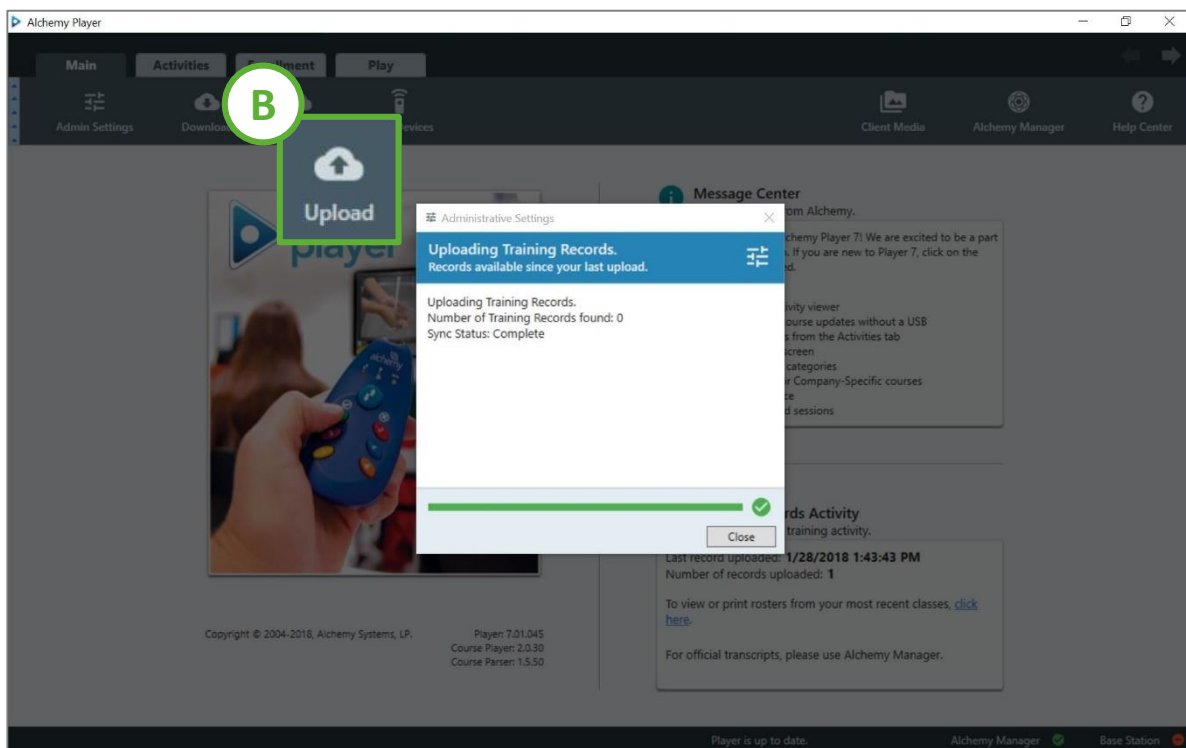


When Player does not detect an active internet connection during a training session, the program saves the training data and any new users in backup files on that computer. To access these training records and new user information in your Manager website, you need to upload those records manually from your Player.

## Player Manual Upload Instructions

- A. Verify that your Internet connection is working, then launch Player
- B. From the Main tab, click the **Upload** button
- C. An upload window will appear on the screen; verify that the Upload Status shows “Complete”



## Alternate Method

Run a subsequent training session while connected to the Internet. When the records for that session are uploaded, any records held in Player’s backup files will upload as well.

**Note:** The Download button will *not* upload training records