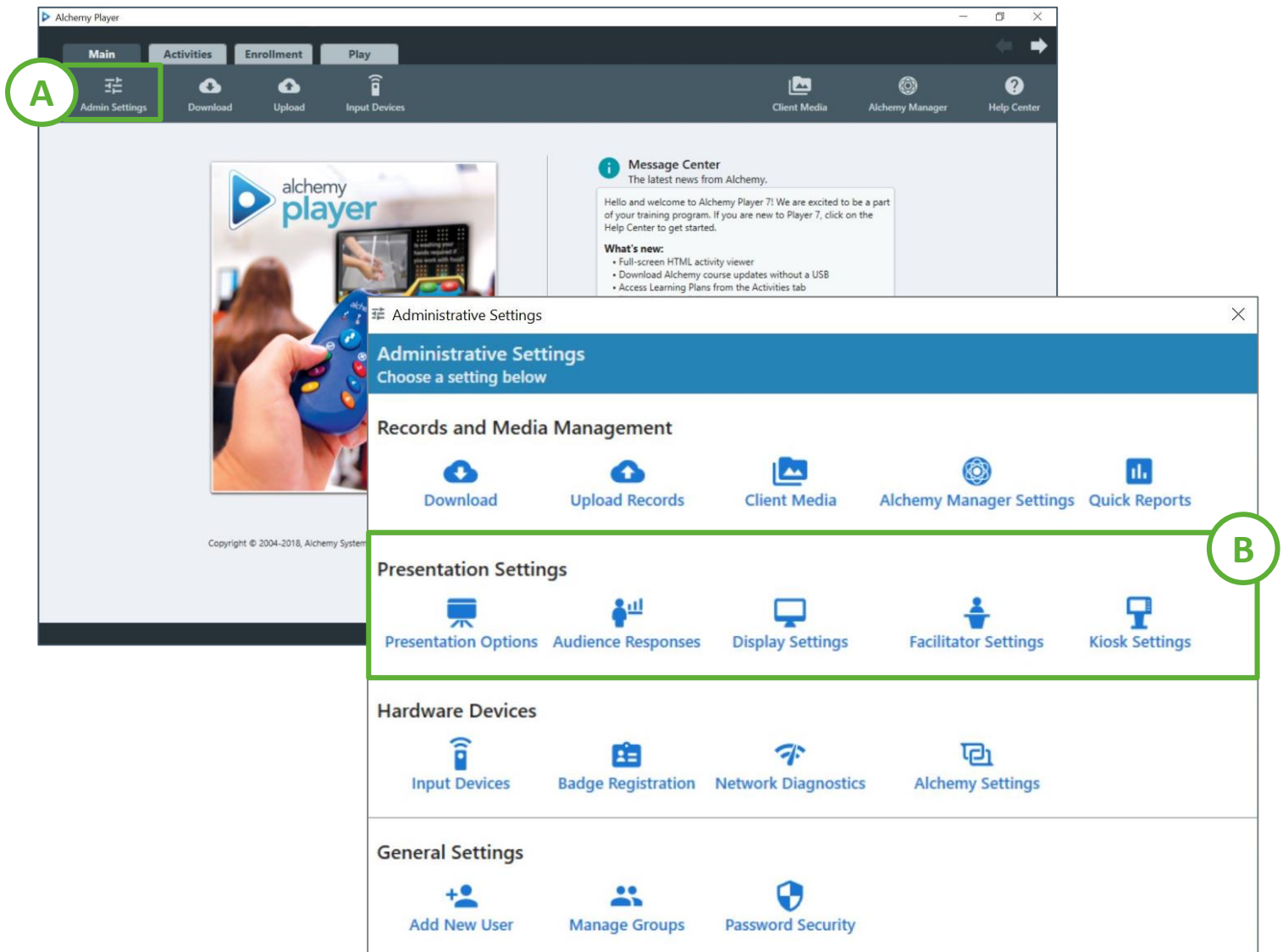


This is a quick reference on the Player Presentation settings that Alchemy trainers use during our training sessions. These settings may or may not meet your organization's facilitation needs, so please feel free to adjust as necessary.

Recommended Presentation Settings

- A. From the Main Tab, select **Admin Settings**
- B. Navigate to the **Presentation Settings** section. Refer to page 2 to edit these options:
 - Presentation Options
 - Audience Responses
 - Display Settings
 - Facilitator Settings



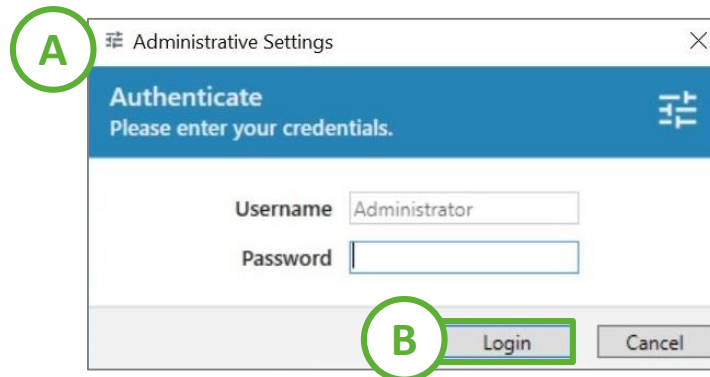
The screenshot shows the Alchemy Player web interface. A green circle labeled 'A' highlights the 'Admin Settings' icon in the top navigation bar. An 'Administrative Settings' dialog box is open, showing various settings categories. A green circle labeled 'B' highlights the 'Presentation Settings' section within this dialog, which includes the following options:

- Presentation Options
- Audience Responses
- Display Settings
- Facilitator Settings
- Kiosk Settings

Other settings visible in the dialog include Records and Media Management (Download, Upload Records, Client Media, Alchemy Manager Settings, Quick Reports), Hardware Devices (Input Devices, Badge Registration, Network Diagnostics, Alchemy Settings), and General Settings (Add New User, Manage Groups, Password Security).

Recommended Presentation Settings

- A. After choosing the setting to be edited, enter the **Player Administrator Password**
 - Contact your site administrator or Alchemy Support for password
- B. Select **Login**
 - Password verification is only required once per session



- C. Once logged in, you can mirror the options for each of the following settings.
 - To save time in your training sessions you may choose to deselect the Lightning Round

